



# City of North Tonawanda

## Historic Preservation Commission

City Hall  
216 Payne Ave.  
North Tonawanda, NY 14120

Regular Meeting May 15, 2023

### Minutes

Present: Kristin Derby, Dennis Garland, April Gampp, Andrew Klettke, Jay Soemann, Erin Robinson

Excused: Joe Fonzi

Meeting called to order 6:02pm.

#### Regular Business

Motion to accept April minutes

1<sup>st</sup> Kristin Derby      2<sup>nd</sup> Dennis Garland  
All in favor  
\_\_6\_\_ Aye      \_\_0\_\_ Nay

Violations – any façade change that is not considered an in-kind repair should come through the HPC. Letters sent 102 Webster – Patio is slowly becoming an enclosed space. Vinyl window and what appears to be vinyl siding has appeared. 110 Webster observed to have vinyl siding on side/rear of building. New patio covering that was not approved.

110 Sweeney – Seems to be stalled, does not appear to be an active construction site.

#### Old Business

CLG

Bennett public meeting May 24, Carnegie Art Center, 6pm.

Kristin is working on new website hosting platform that accepts PO/check payment.

SHPO Audit review – Submitted by May 1 deadline

#### Open Discussion

DRI Projects will be approaching, HPC should contact LCDC for full list to proactively reach out to awardees. Several have had issues conforming to the District requirements in the past.

Welcome letter to be drafted for business owner/tenant and building owner as both differ. Both parties should receive information.

Motion to adjourn 7:15pm

1<sup>st</sup> Kristin Derby      2<sup>nd</sup> Jay Soemann  
All in favor  
\_\_6\_\_ Aye      \_\_0\_\_ Nay